



## **NOTICE OF MEETING**

**Southwest Family Care Alliance (SFCA) Board**  
Long Term Care District  
Monday, September 28, 2009 from 3:30 p.m. – 7:00 p.m.  
Spring Green Community Library  
230 E Monroe St  
Spring Green, WI 53588  
(608) 588-2276

### **AGENDA**

1. Roll Call Attendance
2. Approve Agenda and Posting
3. Approve Minutes of August 17, 2009 Board Meeting (Mail Out #1)
4. Citizen Comments
5. Receive Quarterly Report for Grievance and Appeals and Critical Incidents; Take Action on Same, If Any
6. Approve Appointments to Grievance and Appeal Committee, Take Action on Same, If Any
7. Review and Approve Letter Regarding SFCA Conflict of Interest Policy Regarding ADRC and Joint Board Membership, Take Action on Same, If Any (Mail Out #2)
8. Review and Approve Per Diem and Expense Policy and Procedure (Mail Out #3)
9. Discuss and Approve Amending Article I of SFCA By-Laws Pursuant to Sec. 10.01 of the By-Laws in a Manner Consistent with the Amended By-Laws Provided the Board in the Notice of the Meeting, Take Action on Same, If Any (Mail Out #4)
10. Receive Final 2008 Financial Audit, Take Action on Same, If Any (Mail Out #5)
11. Break (A short break will occur at some point in the agenda at the Board's discretion)
12. Review and Discuss 2009 August Financials and Enrollment Report; Take Action on Same, If Any
13. Review and Discuss 2009 End of Year Fiscal Projections including but not limited to: Retrospective Rate Adjustment and Risk Sharing; 2009 Care Management Reconciliation; Take Action on Same, If Any
14. Review and Discuss 2010 Business Plan and Budget, including but not limited to: Identify Board Priorities; Major Strategic Initiatives in Business Plan/Budget; Care Under Management Strategies for 2009/2010; Care Management Unit Rate Development; Organizational Chart Including New Positions; Take Action on Same, If Any (Mail Out #6)
15. Discuss and Take Possible Action On Procedure To Be Utilized In Filling CEO Position. As part of this discussion, the Board may consider a motion to convene into closed session pursuant to Wis. Stat. § 19.85(1)(c) "considering employment, promotion, compensation or performance valuation data of any public employee over which the governmental body has jurisdiction or exercises responsibility," to wit: to discuss performance evaluation of Interim CEO and CFO and possible interest in CEO position. The Board shall immediately reconvene in open session and, if appropriate, take action on the matter discussed in closed session. (Mail Out #7)
16. Approve Director of Care Management Position; Take Action on Same, If Any (Mail Out #8)
17. Discuss Meeting Dates/Location for 2010
18. Confirm Next Meeting Date/Location and Solicit Agenda Items
19. Adjourn

A handwritten signature in black ink that reads "Teri Buros". The signature is written in a cursive, flowing style.

---

Teri Buros, Interim Chief Executive Officer

cc: Board Members/County Clerks Offices/Other Sites, per Counties' Requirements

**26220 Executive Lane, Suite A - PO Box 111**  
**Richland Center, WI 53581**

**familycarealliance.org**

**PH 608-647-4729**  
**FAX 608-647-4754**